

Hazel Irish R. Pagulayan

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Professional Summary

Experienced educator transitioning into the corporate learning and development space, bringing over a decade of expertise in course design, instructional methodologies, and online learning. Skilled in training delivery, content creation, and cross-functional collaboration to develop scalable, learner-focused solutions. Adept at collaborating with subject matter experts and cross-functional teams to create scalable, learner-centered training programs. Continually advancing in instructional design with a strong foundation in digital learning strategies. Certified in Instructional Design, TEFL, and Editing, demonstrating a commitment to continuous growth and innovation in learning experience development.

Work Experience

Online College Instructor VI, General Education Department

Air Link International Aviation College, Pasay City

July 2019 - March 2025

- Applied the SAM instructional model and Bloom's Taxonomy to develop and implement a new Purposive Communication curriculum, leading to higher student engagement and improved learning satisfaction, as evidenced by consistent 'Excellent' stakeholder evaluation ratings.
- Redesigned and maintained course materials to effectively transition to an online learning modality, promoting accessibility for distance learners.
- Developed digital learning modules using Canvas LMS, Mentimeter, Microsoft 360, and Google Workspace, integrating Canva elements.

Coordinator, General Education Department

Air Link International Aviation College, Pasay City

June 2022 - November 2024

- Improved departmental efficiency by developing a centralized website that consolidated all resources, optimized workflows, enhanced accessibility, and ensured compliance with ISO 9001:2015, PACUCOA, and CHED.
- Contributed to curriculum revision efforts for General Education courses in technical, engineering, and aviation programs, resulting in enhanced course alignment with industry standards and improved student learning outcomes.
- Developed a general elective course on English language proficiency using the ADDIE model in response to industry and institution needs.
- Provided onboarding and re-training utilizing Rise 360 on Canvas LMS and Google Workspace, leading to improved faculty proficiency.

Assistant Team Leader / ESL Tutor

Chungdahm Philippines, Makati City

December 2018 - July 2019

- Ensured team accountability and seamless class operations by proactively monitoring attendance and resolving technical issues, resulting in improved punctuality and uninterrupted learning experiences.
- Provided tailored General and Business English instruction to Japanese students, integrating real-time pronunciation and grammar feedback with targeted assessments, resulting in enhanced language accuracy and measurable student progress.
- Designed customized lesson plans and employed interactive teaching methods, providing personalized coaching that enhanced student engagement, comprehension, and fluency in English communication.

Senior High School Teacher

Manila Tytana Colleges, Pasay City

June 2017 - June 2018

- Designed and delivered interactive Filipino and English lessons that fostered language proficiency and critical thinking, resulting in improved student engagement and comprehension.
- Improved academic performance through diverse teaching methodologies and targeted assessments, providing constructive feedback that supported student growth.

English Teacher

Rogationist College, Paranaque City

May 2015 - June 2017

- Enhanced language proficiency and critical thinking skills by delivering interactive English electives and Speech classes,

fostering student engagement and confidence.

- Improved journalistic and writing skills by mentoring English and Journalism Club members and leading the editorial process for the school newsletter, ensuring high-quality, timely publications.

Online and On-site English Tutor

Edubox in the Philippines Inc., Paranaque City

November 2014 - May 2015

- Enhanced language acquisition and retention by delivering personalized online and in-person English lessons, incorporating real-life applications and immersive teaching methods.
 - Improved student performance through interactive lesson plans, discussion-based activities, and targeted assessments, providing data-driven feedback for continuous learning progress.
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Certifications

Instructional Design Foundations and Applications

March 2025

University of Illinois Urbana-Champaign

Verification: <https://www.coursera.org/account/accomplishments/verify/QE7FBXC90A7J>

Teaching English as a Foreign Language Certification

February 2025

TEFL Professional Institute - Teacher Record

Verification: <https://teacherrecord.com/checking/TR3215318207>

Registered Editor and Writer

February 2024

National Book Development Board

Registration No. 6924

Education

Master of Arts in Language and Literature Instruction

September 2020 - August 2025

Rizal Technological University

Boni Ave, Mandaluyong City

Bachelor of Secondary Education major in English

June 2010 - March 2014

Olivarez College

Dr. A Santos Ave, Paranaque City

Skills

Computer Proficiency: Learning Management Systems (Canvas, Google Classroom), Authoring Platform (Rise 360, Storyline 360), Digital Instructional Tools (Mentimeter, Quizizz), Microsoft Office & Google Workspace, and Content Creation and Publishing Software (Canva, Filmora, CapCut)

Pedagogy and Instruction Skills: Language and Literature Education, Learner Engagement and Active Learning Strategies, Instructional Design Methodologies, Assessment and Evaluation, Curriculum Planning and Development, Course Plan Designing and Implementation, Industry-Integrated Curriculum Development, and Learning Management System (LMS) Maximization

Administrative and Organizational Skills: Team Management and Leadership, Project Management, Scheduling and Calendar Management, Record-Keeping and Documentation, Event Planning and Coordination, Quality Assurance and Accreditation Compliance

Languages: English (Advanced), Filipino (Native)